

HACKETTSTOWN FREE PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES

June 17, 2024
Time: 6:30 p.m.

With Mrs. Mayberry presiding, the meeting was opened by reading the Resolution concerning meetings of the town of Hackettstown for 2024. Adequate notice of this meeting of the Board of Trustees has been provided in accordance with the Open Public Meeting Act (P.L. 1975, c.231).

Present: Mr. Galante, Ms. Munson, Mrs. Mayberry, Ms. Marlowe, Mrs. Bahnuk

Absent: Mr. Hirshberg, Mrs. DeFazio, Mr. Fisher

The meeting was called to order at 6:32 p.m. by Mrs. Mayberry.

Floor Open To Public: The floor was opened at 6:34. None present. Meeting continues.

Approval Of Minutes: The minutes were read for the May meeting. Bahnuk motioned to approve the May 2024 minutes as read. Marlowe seconded. Motion carried.

Treasurer's Report: The May report was discussed. Patron visits are up at 1559 for the month.

- There were three large purchase orders.
- Baker & Taylor for \$1,800.74
 - MyFilmFriend for \$1,612.24
 - Library Pass, Inc. for \$1,100

Mayberry motioned to accept the May Treasurer's Report, to approve the large Purchase Orders and to pay the bills. Marlowe seconded. Roll call vote Bahnuk – yes Marlowe – yes Mayberry – yes Munson – yes Motion carried.

Mayberry motioned to transfer \$2500 from ebooks to streaming services. Bahnuk seconded. Roll call vote Bahnuk – yes Marlowe – yes Mayberry – yes Munson – yes Motion carried

Correspondence: None

Director's Report

- The Director will attend the LibraryLinkNJ spring meeting on 6/20 at Middlesex County College.
- Summer Reading runs from 6/21 through 8/16. This year's theme is Adventure Begins at your Library. Many local businesses contributed toward the prizes.
- The Friends' Secretary resigned. Therefore the letter from the Board was not sent.
- The CD matures on 7/28.
- The Friends provided \$1600 to fund programs and Wifi6 equipment.
- The Director submitted a proposal to the Rotary Club to fund a Makerspace.
- The audit for the Library and the Friends took place on 6/13.
- The 2 year contracts for MyFilmFriend, HiveClass and Comics Plus were signed. The services are now active.
- The Library will have a tent on National Night Out on 8/6.
- The Director will meet with Girl Scout Troop 97745 to discuss starting a Seed Library.
- New Wifi equipment has been purchased. MAIN will install when it arrives.

- Summer Reading kickoff will be 6/21. It will feature animals from Zoophoria.

Committees None

Old Business Mr. Fisher stopped by the DPW Garage to inquire about capital improvements. The manager was not there at the time. Mr. Fisher will follow up.

New Business The CD expires on 7/28.

Announcements

The next Board meeting will be July 8th at 6:30 p.m.
The Library will be closed July 4th.

Motion by Bahnuk to adjourn at 6:59 p.m. Mayberry seconded. Motion carried.

Respectfully submitted,

Kerry L. Munson