

HACKETTSTOWN FREE PUBLIC LIBRARY  
MEETING OF THE BOARD OF TRUSTEES

May 13, 2024  
Time: 6:30 p.m.

With Mr. Hirshberg presiding, the meeting was opened by reading the Resolution concerning meetings of the town of Hackettstown for 2024. Adequate notice of this meeting of the Board of Trustees has been provided in accordance with the Open Public Meeting Act (P.L. 1975, c.231).

Present: Mr. Galante, Ms. Munson, Mrs. Mayberry, Ms. Marlowe, Mrs. Bahnuk, Mr. Hirshberg, Mrs. DeFazio, Mr. Fisher

Absent: None

The meeting was called to order at 6:30 p.m. by Mr. Hirshberg.

Floor Open To Public: The floor was opened at 6:32. Yoli Worth, President of the Friends of the Library, and Nick Ferelli, Treasurer, came to inform the Board about a situation with the public perception of their group. One officer of the organization sent out an email utilizing discriminatory language. This is not the first incident. The Director has a file with other infractions. The person has already received a verbal warning. Fisher suggested sending a letter stating that the Board is aware of these occurrences and asking the officer, respectfully, to vacate the position. Hirshberg made a motion for the Board to prepare a letter for distribution to this individual concerning the inappropriate behaviors. Fisher seconded. Motion carried.

The Friends also provided some general updates. The Book Sales was just held, so they are looking for new ideas for fundraising and membership. They will be holding a DVD sale in June. At the Farmer's Market, they will have an information table and some items for sale as well. The Friends then left.

Approval Of Minutes: The minutes were read for the April meeting. Bahnuk motioned to approve the April 2024 minutes as read. Mayberry seconded. Motion carried.

Treasurer's Report: The April report was discussed. Patron visits and circulation are up.

- There were two large purchase orders.
- Baker & Taylor for \$1,288.20
  - Zoobean for \$1,605.00

Mayberry motioned to accept the April Treasurer's Report, to approve the large Purchase Orders and to pay the bills. Bahnuk seconded. Roll call vote Bahnuk – yes DeFazio – yes Fisher – yes Hirshberg – yes Marlowe – yes Mayberry – yes Munson – yes Motion carried.

Correspondence: None

Director's Report

- ESL and Literacy classes have been enjoying great success.
- Galante has been named to the MAIN Board as a member of the Intermediate Libraries Council. He is also part of the MAIN Finance Committee.
- The audit of the Library and the FOTL is scheduled for June 13<sup>th</sup>.
- The Director is requesting to purchase three digital resources using the hardware/software funds – Comics Plus, Hiveclass and MyFilmFriend.
- Kristen North Kushner started as a new Library Assistant on April 22<sup>nd</sup>.

- Jennifer Spuckes from Hackettstown High School called to inquire about services for bilingual parents. The Director gave her information about services and how to apply for a card.
- TBS Mobile Print went live on April 22<sup>nd</sup>. It is still scheduled to replace Envisionware sometime in the summer.
- The BeanStack 3 year contract was signed.
- Currently the replacement of the roof over the addition is in the budget for next year.

Committees The Capital Improvement Committee and the Personnel Committee did not meet. The Budget Committee is suspended until budget season.

Old Business None

New Business Hirshberg inquired about Cengage Learning. It is a provider of digital media, a good portion of which are textbooks and other educational sources.

Bahnuk motioned to authorize the Director to utilize fund to purchase 2 year contracts each with Comics Plus, HiveClass and MyFilmFriend. DeFazio seconded. . Roll call vote Bahnuk – yes DeFazio – yes Fisher – yes Hirshberg – yes Marlowe – yes Mayberry – yes Munson – yes Motion carried.

#### Announcements

The next Board meeting will be June 10<sup>th</sup> at 6:30 p.m.  
The Library will be closed May 27<sup>th</sup> for Memorial Day.

Motion by Bahnuk to adjourn at 7:21p.m. DeFazio seconded. Motion carried.

Respectfully submitted,

Kerry L. Munson