

HACKETTSTOWN FREE PUBLIC LIBRARY  
MEETING OF THE BOARD OF TRUSTEES

April 15, 2024

Time: 6:30 p.m.

With Mrs. Mayberry presiding, the meeting was opened by reading the Resolution concerning meetings of the town of Hackettstown for 2024. Adequate notice of this meeting of the Board of Trustees has been provided in accordance with the Open Public Meeting Act (P.L. 1975, c.231).

Present: Mr. Galante, Ms. Munson, Mrs. Mayberry, Ms. Marlowe, Mrs. Bahnuk

Absent: Mr. Hirshberg, Mrs. DeFazio, Mr. Fisher

The meeting was called to order at 6:32 p.m. by Mrs. Mayberry.

Floor Open To Public: The floor was opened at 6:35. Meeting continues.

Approval Of Minutes: The minutes were read for the March meeting. Bahnuk motioned to approve the March 2024 minutes as read. Marlowe seconded. Motion carried.

Treasurer's Report: The March report was discussed. The unassigned miscellaneous funds are up due to donations. Patron visits are down. There were two large purchase orders.

- Baker & Taylor for \$1,265.93
- WT Cox for \$1,105.37

Mayberry motioned to accept the March Treasurer's Report, to approve the large Purchase Orders and to pay the bills. Bahnuk seconded. Roll call vote Bahnuk – yes Marlowe – yes Mayberry – yes Munson – yes Motion carried.

Correspondence: None

Director's Report

- MAIN will be merging with Somerset County, Warren County and Sparta Libraries to create a large ILS
- MAIN member libraries will increase Libby holds from 5 to 10.
- MAIN member libraries will allow patrons to have cards at multiple libraries.
- The financial disclosure documents were mailed to the Board members. Paperwork must be completed by 4/30/24.
- Karen White, an employee through Pathstone, will be changing her status to volunteer.
- Kristen North has been hired as a new Library Assistant at 15 hrs/wk.
- TBS will be installing Mobile Print on 4/17.
- DPW removed the tree, stump and sidewalk at the curb to the left of the building. The sidewalk will be replaced.
- HMUA will be replacing the water meter on 4/15.
- Telecom installed the new panic button in the Children's Room on 3/28.
- The Library purchased movie licensing from Swank. The license runs through 3/31/25.
- The Library is exploring a purchase with Beanstack to use as a record keeper for reading challenges.

Committees: The Capital Improvement Committee and the Personnel Committee did not meet. The Budget Committee is suspended until budget season.

Old Business None

New Business Mayberry motioned that the Library purchase a subscription to Beanstack for three years. The first year would cost \$1600, the remaining two \$1200 each. Bahnuk seconded. Roll call vote Bahnuk – yes Marlowe – yes Mayberry – yes Munson – yes Motion carried.

The DPW mentioned that they cannot seem to locate the keys to the building and asked for a copy.

Announcements

The next Board meeting will be May13<sup>th</sup> at 6:30 p.m.

Motion by Bahnuk to adjourn at 7:17 p.m. DMayberry seconded. Motion carried.

Respectfully submitted,

Kerry L. Munson