

HACKETTSTOWN FREE PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
February 12, 2024
Time: 6:30 p.m.

With Mr. Hirshberg presiding, the meeting was opened by reading the Resolution concerning meetings of the town of Hackettstown for 2024. Adequate notice of this meeting of the Board of Trustees has been provided in accordance with the Open Public Meeting Act (P.L. 1975, c.231).

Present: Mr. Galante, Ms. Munson, Mrs. Mayberry, Ms. Marlowe, Mr. Hirshberg, Ms. DeFazio, Mr. Fisher

Absent: Mrs. Bahnuk

The meeting was called to order at 6:32 p.m. by Mr. Hirshberg.

Appointment Of Board Member Joseph Fisher was sworn in as a Trustee of the Hackettstown Free Public Library.

Floor Open To Public: The floor was opened at 6:35. Meeting continues.

Approval Of Minutes The minutes were read for the January meeting. DeFazio motioned to approve the January 2024 minutes as read. Mayberry seconded. Motion carried. Fisher abstained.

Treasurer's Report The January report was discussed, along with an amendment to the December 2023 report. In the December report, The Wall Street Journal subscription had a price change, so the Library canceled the subscription. Access is still available through MAIN.

There were two End of Year purchase orders.

- Baker & Taylor for \$1,393.13
- MAIN Library Alliance for \$5,000.00

There were two large purchase orders this month.

- MAIN Library Alliance for \$1,960.00
- Stratus Cleaning Solutions for \$1,057.70

Hirshberg motioned to accept the amended December Treasurer's Report, to accept the January Treasurer's Report, to approve the large Purchase Orders and to pay the bills. Marlowe seconded. Roll call vote DeFazio – yes Fisher – abstain from the Dec. report, yes to the balance Hirshberg - yes Marlowe – yes Mayberry – yes Munson – yes Motion carried.

Correspondence The Library received a note from Reverend Anderson. It contained a query about a fact from a calendar. According to the note Alonzo Wine, a past resident of Hackettstown, did not sleep for 20 years.

Director's Report

- The Town will observe Juneteenth on the 21st of June, the third Friday.
- A Library Link shipment went missing. The Library will be compensated for this occurrence.
- The Wall Street Journal is available online.
- Amazon reduced our credit line due to late payments. Overdrive has also received late payments, Hirshberg asked that the Mayor and Town Business Manager be informed of this issue.

- If the Library is closed early due to inclement weather, hourly workers will still be paid for their scheduled time
- The Library will be adding Mobil Print at a cost of \$150 plus a pro-rated portion of \$480.50 for the rest of the year. This will allow people to print from their phone or at home.
- The Library will be running the beta test for the MAIN mobile app. The basement phone cannot handle a panic button. The Library needs to purchase a new phone and button. Fisher motioned to approve an extra \$200 to cover the cost of the new phone. Mayberry seconded. Roll call vote DeFazio – yes Fisher – yes Hirshberg - yes Marlowe – yes Mayberry – yes Munson – yes Motion carried.
- The Director is interested in sponsoring movie nights for teens. He is looking into public performance rights.

Committees DeFazio and Fisher will be added to the capital improvement committee.

Old Business

It is time to elect officers for the year. DeFazio motioned to nominate and elect Hirshberg for President, Mayberry as Treasurer and Munson as Secretary. Fisher seconded. Motion carried.

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New Business

Bahnuk will need to take the oath of office in March.

Hirshberg signed the State Aid Forms.

Announcements

The next Board meeting will be March 11th at 6:30 p.m.

Motion by Mayberry to adjourn at 7:07 p.m. Marlowe seconded. Motion carried.

Respectfully submitted,

Kerry L. Munson