

HACKETTSTOWN FREE PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
January 24, 2024
Time: 6:30 p.m.

With Mr. Hirshberg presiding, the meeting was opened by reading the Resolution concerning meetings of the town of Hackettstown for 2024. Adequate notice of this meeting of the Board of Trustees has been provided in accordance with the Open Public Meeting Act (P.L. 1975, c.231).

Present: Mr. Galante, Ms. Munson, Mrs. Mayberry, Ms. Marlowe, Mr. Hirshberg

Absent: Mrs. Bahnuk

The meeting was called to order at 6:31p.m. by Mr. Hirshberg.

Floor Open To Public: The floor was opened at 6:33. Debra DeFazio is present. Meeting continues.

Appointment Of Board Member Debra DeFazio is sworn in as a Trustee of the Hackettstown Free Public Library.

Approval Of Minutes The minutes were read for the December meeting. Mayberry motioned to approve the December 2023 minutes. Marlowe seconded. Motion carried. DeFazio abstained.

Treasurer's Report The December report was discussed.
There were four large purchase orders.

- Baker & Taylor for \$1,202.64
- Amazon Capital Services for \$1,176.31
- Overdrive Inc for \$3,000.00
- MAIN Library Alliance for \$12,250.00

There was extra money from the utilities line. These funds were spread to other categories for additional purchases.page has had over 5,000 unique visitors.

Mayberry motioned to accept the December Treasurer's Report, to approve the large Purchase Orders and to pay the bills. DeFazio seconded. Roll call vote DeFazio – yes Hirshberg - yes Marlowe – yes Mayberry – yes Munson – yes Motion carried.

Correspondence The State Library sent out a Trustee note. It covered some frequently asked questions concerning Library Law.

Director's Report Mayberry motioned to allow the Director to attend the PLA conference and To consider it work time. Marlowe seconded. Motion carried.

- The Director would like to rejoin NJLA with an Enhanced Institutional Membership. For \$325, all employees will receive discounts on program and conference fees plus one free voucher for a program.
- The Director will attend the PLA conference in Columbus, Ohio April 2nd through 5th.
- The Director created a "State of the Library 2023" presentation for the Town Council as part of the Library's yearly report.
- Yoli Worth helped to create a new Friends brochure. It includes new fundraising goals, such as obtaining a new outdoor sign and funding museum passes.
- The excess funds from Salaries and Wages was used to obtain content credit from sources such as Amazon, Baker & Taylor and World Book.
- Notary services are temporarily suspended.

- Digital access to the Wall Street Journal is now available to all MAIN users.
- The NJ State Library has purchased access to The Palace Project. No library card is needed since it works off of geolocation.
- The Library has purchased access to the Shelf, a Spanish Language streaming service.

Old Business

None

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New Business

Fisher and Bahnuk will need to take the oath of office in February

Board election of officers will be postponed until February.

Announcements

The next Board meeting will be February 12th at 6:30 p.m.

Motion by Mayberry to adjourn at 7:07 p.m. Marlowe seconded. Motion carried.

Respectfully submitted,

Kerry L. Munson