

HACKETTSTOWN FREE PUBLIC LIBRARY  
MEETING OF THE BOARD OF TRUSTEES

April 10, 2023  
Time: 7:00 p.m.

With Mr. Hirshberg presiding, the meeting was opened by reading the Resolution concerning meetings of the town of Hackettstown for 2023. Adequate notice of this meeting of the Board of Trustees has been provided in accordance with the Open Public Meeting Act (P.L. 1975, c.231).

Present: Mr. Galante , Ms. Munson, Mrs. Mayberry, Mr. Bristow,  
Mr. Hirshberg, Mrs. Marlowe

Absent: Mrs. Bahnuk, Mrs. Lobby

Floor Open To Public: The floor was opened at 7:02. Megan and Aidan Davis were present.  
Mr. Hirshberg presented Mrs. Davis with a gift in appreciation of her years of service to this library. He wished her well with her new employment. After the flag salute and roll call, the meeting continued at 7:10.

Approval Of Minutes: The minutes were read for the March meeting. One correction was noted for the minutes – There is no h in Megan's name. Mayberry motioned to approve the March 2023 minutes with the correction. Bristow seconded. Motion carried.

Treasurer's Report: The March report was discussed. The new CD was established. Ebook circulation is up. New YouTube content is being uploaded.  
There was one large End-of-Year purchase order.

- Baker & Taylor for \$1,363.844

There was one large check as well.

- Amazon Capital Service for \$1,016

Mayberry motioned to accept the March Treasurer's Report, to approve the large Purchase Order and Check and to pay the bills. Marlowe seconded. Roll call vote Bristow – yes Hirshberg - yes Marlowe – yes Mayberry – yes Munson – yes Motion carried.

Correspondence None

Committees None

Director's Report

- The Director will be on vacation May 9- May 20.
- The Library has had some difficulties with a gentleman vaping on the property and in the building.
- Two grants have been submitted.
- The Library will be adding a volunteer staff member, Michelle Harris, through the Pathstone Training and Employment Program.
- Rebecca Weisman will be starting as the Youth Services Library Assistant.
- The outdoor sign needs to be rehabbed.

Old Business

None

New Business

The Board reviewed the second half of the Emergency Preparedness and Disaster Plan. The safe rooms during a lockdown were identified as the conference room and the Director's Office. The Director will run this plan by the Town Officials and the Police.

Announcements

The next Board meeting will be May 8<sup>th</sup> at 7p.m.

Motion by Mayberry to adjourn at 7:34 p.m. Bristow seconded. Motion carried.

Respectfully submitted,

Kerry L. Munson